

McChord Thrift Shop Consignment Contract

Last Name	First Name	Day/Cell Phone: E-Mail Address:	Account #
Mailing Address		Consignment Date	Expiration Date / Tag Color
MTS Inputter Int.			

ALL CONSIGNMENTS ARE DONE BY APPOINTMENT.

See our Customer Service Desk or call 253-982-2468 to schedule your appointment.

BEFORE COMPLETING: See the Permanent Non-Accepting List and the Weekly-Non-Accepting list for the date of your contract to ensure all desired items are being accepted. Both lists can be found at mchordthriftshop.org/consignment, or call 253-503-0077.

Item # <small>(Leave blank)</small>	Item Category <small>(See MTS Categories List)</small>	Brand	Size	Color	Gender <small>(M,W,B,G, etc.)</small>	Item Description	Price <small>(Min \$2.00)</small>	Store Notes <small>(Markdown, Withdrawal, etc.)</small>

Initials **READ CAREFULLY BEFORE YOU CONSIGN. THIS IS A BINDING LEGAL AGREEMENT.**

I assume all risk in this consignment agreement, and do not hold the MTS responsible for any loss, damage, or theft of any part of my _____
A. item(s). It is my responsibility to package all items to ensure security of all components. I understand I will not be compensated for loss, damage, or theft of any kind.

_____ **B.** My items may be refused due to damage, overpricing, missing components, cleanliness, lack of sales floor space, or for any other reason they are not saleable. If an item is refused, for any reason, a replacement item will not be permitted on this contract.

_____ **C.** I am the owner of each item. I will not use the MTS as a market or an outlet for a part-time business or as a business opportunity. It is **my responsibility** to track the expiration date, which is listed on each contract. The MTS will **not call** me to warn of expiring items.

_____ **D.** It is **my responsibility** to ensure the contract is legible, that tags are accurate (including description and price) before being fixed to the item, and that all items have been matched with their applicable tag. Errors of this nature after I have left my appointment are my responsibility.

_____ **E.** My items expire at the close of business on the expiration date listed above. It is **my responsibility** to locate my item and make a proper withdrawal at the Customer Service Desk, or my items become the property of the MTS. Withdrawal fees apply.

_____ **F.** I may re-consign my items after making the proper withdrawal and paying the withdrawal fees. Re-consigning my item(s) is done on a **new contract** and my prices must be lowered a minimum of 20%, based upon the original price. Space or seasonal limitations may not permit me to re-consign my items. Items may only be re-consigned once. Private sales on MTS property, to include parking area, **are prohibited**.

_____ **G.** If the MTS requests that I remove a consigned item, I have one week to do so. If I fail to retrieve the item, it will then become MTS property to do as they wish with no monetary compensation to me.

_____ **H.** MTS will retain a portion of the final sale price. Checks are issued on the 2nd Tuesday of each month. If I want my check mailed, I must provide a self-addressed, stamped envelope. DOD ID is required to pick up checks. Check is valid for 90 days after issue. If not cashed after 90 days, the MTS voids the check and keeps the funds as a donation. **The MTS will not call to notify me of a check to pickup.**

_____ **I.** I have read, understand, and agree to all consignment guidelines published by the MTS as of the date of this contract. I understand it is my responsibility to seek these guidelines out as they are published, and that I may request copies of all guidelines at Customer Service.

_____ **J.** I understand that the use of the MTS for consignment or purchase is a privilege, and may be revoked temporarily or permanently at any time due to misuse or inappropriate behavior, at the discretion of the MTS Board and/or Management.

I understand and agree to the above terms, and have had all questions or clarifications answered prior to signing.

Signature: _____ **Date:** _____ **Tags OK**

This is a private 501(c)4 non-profit organization. It is not part of the Dept of Defense or any of its components and it has no government status.